



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE**

AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST

Products and ordering information in this Authorized FSS Information Technology Schedule Price list are also available on the GSA Advantage! System. Agencies can browse [GSA Advantage!](http://www.gsa.gov) by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.qsa.gov/>

**Schedule 70
General Purpose Commercial Information Technology
Equipment, Software and Services**

SIN 132 51 Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING

FSC/PSC CLASS D316 IT AND TELECOM -TELECOMMUNICATIONS NETWORK MANAGEMENT

- IT Network Management Services

FSC/ PSC CLASS D399 IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS

- Other Information Technology Services, Not Elsewhere Classified

SIN 132 56 Health Information Technology Services

SIN 70 500 Order level Materials (OMLs) - SUBJECT TO COOPERATIVE PURCHASING

- Note 1 All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.
- Note 2 Offerors and Agencies are advised that the Group 70 - Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.
- Note 3 This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

CONTRACT NUMBER: GS-35F-527AA

PERIOD COVERED BY CONTRACT: August 29, 2013 through August 28, 2023

General Services Administration Federal Acquisition Service
Pricelist current through Modification #PS-0030, effective September 3, 2019

VERSA INTEGRATED SOLUTIONS, INC.

3901 Calverton Blvd., Suite 185 | Calverton, MD 20705

Phone: (301) 577-7760 | Fax: (877) 587-3491 | Email: info@versais.com | www.versais.com

BUSINESS SIZE: 8(a) Certified Small Disadvantaged and HUBZone Small Business
DUNS: 620842513
TIN: 20-4142318

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.qsa.gov>

Customer Information:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Description
132-51; 132-51STLOC; 32-151RC	IT Professional Services
132 56	Health Information Technology Services
70-500;70-500STLOC;70-500RC	Order Level Materials (OLM)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. **N/A.**

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. **See Job Descriptions on p. 12 and p. 20 for GSA Prices.**

2. Maximum Order: **SINs 132-51; 132-51STLOC; 132-51RC: \$500,000.00**
SIN 132 56: \$500,000.00
SINs 70-500; 70-500STLOC; 70-500RC: \$100,000.00

3. Minimum Order: **\$100.00**

4. Geographic Coverage (delivery Area): **50 States and US Territories**

5. Point(s) of production (city, county, and state or foreign country): **N/A**

6. Discount from list prices or statement of net price: **Prices shown are NET Prices; Basic Discounts have been deducted.**

7. Quantity discounts: **None offered**

8. Prompt payment terms: **Net 30 Days**

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: **Yes**

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Will not accept over the micro purchase threshold**

10. Foreign items (list items by country of origin): **None**

11a. Time of Delivery (Contractor insert number of days): **To be negotiated at the task order level.**

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: **Contact Contractor**

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: **Contact Contractor**

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: **Contact Contractor**

12. F.O.B Points(s): **Destination**

13a. Ordering Address(es):
VERSA Integrated Solutions, Inc.
3901 Calverton Blvd., #185
Calverton, MD 20705
P: (301) 577-7760
F: (877) 587-3491

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es):
VERSA Integrated Solutions, Inc.
3901 Calverton Blvd., #185
Calverton, MD 20705
P: (301) 577-7760
F: (877) 587-3491

15. Warranty provision.: **Contractor’s standard commercial warranty.**

16. Export Packing Charges (if applicable): **N/A**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Contact Contractor**

18. Terms and conditions of rental, maintenance, and repair (if applicable): **N/A**

19. Terms and conditions of installation (if applicable): **N/A**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **N/A**

20a. Terms and conditions for any other services (if applicable): **N/A**

21. List of service and distribution points (if applicable): **N/A**

22. List of participating dealers (if applicable): **N/A**

23. Preventive maintenance (if applicable): **N/A**

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: **N/A**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.)

www.versais.com

The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: **620842513**
26. Notification regarding registration in the System for Award Management (SAM) Database:
Registered. Code: 4BEL9

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with 552.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007) (DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- ### b.
- To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- ### a.
- The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.

TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES (SPECIAL ITEM NUMBER 132-56)

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE

- a. The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all

Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

In accordance 552.212-4 CONTRACT TERMS AND CONDITIONS–COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007)(DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

11. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

12. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.

Job Descriptions SIN 132 51 and SIN 132 56

Job Title: Applications Project Manager 1

Job Duties Description: Responsible for all phases of contract management, work flow, and resource management; and for the quality of the program and deliverables, timeliness, minimization of problems, risk assessment and program performance.

Education Level/Experience Required: Bachelor's degree required. One year of relevant professional experience may be substituted for each year of college education required (4). Must have a minimum of eight (8) years business experience in the fields of computer systems, communications or systems integration related fields. A minimum of three (3) years Project Management experience is required.

Job Title: Applications Project Manager 2

Job Duties Description: Responsible for all phases of contract management, work flow, and resource management; and for the quality of the program and deliverables, timeliness, minimization of problems, risk assessment and program performance.

Services for Applications Project Manager 2 may be performed on weekends and after normal business hours.

Education Level/Experience Required: Bachelor's degree required. One year of relevant professional experience may be substituted for each year of college education required (4). Must have a minimum of eight (8) years business experience in the fields of computer systems, communications or systems integration related fields. A minimum of three (3) years Project Management experience is required.

Job Title: Business Continuity Planner

Job Duties Description: Functional Responsibility: Position covers all areas of the business continuity planning cycle. Works with high-level organizational personnel and provides analysis and recommendations to organizations to ensure the continuation of core, mission-essential functions should personnel, facilities, inventory, IT/communications and/or infrastructure experience a natural or man-made debilitating event. Maintains schedules to meet all deadlines and objectives. Designs and administers programs that include policies, standards, guidelines, training programs, and quality assurance processes for viable continuity planning. Oversees the development of Continuity of Operations (COOP) plans. Provides leadership to other business continuity professionals.

Education Level/Experience Required: Requires two (2) to five (5) years' experience in the field or related area. Requires an Associates or Bachelor's degree, applicable certificates, or its equivalent.

Job Title: Cable Tech Junior

Job Duties Description: Performs installation, maintenance and repair of telecommunications systems. Installs, maintains and repairs voice, data and wireless communications systems. Maintains telecommunications equipment and installs, rearranges and removes equipment and associated wiring. Interprets service orders, circuit diagrams, and electrical schematics. Tests, locates, and repairs equipment problems associated with trouble calls, and performs routine maintenance.

Education Level/Experience Required: High School Diploma, or the equivalent combination of education, technical training or work experience. One to two years of related telecommunications experience.

Job Title: Cable Tech Senior

Job Duties Description: Performs installation, maintenance and repair of telecommunications systems. Installs, maintains and repairs voice, data and wireless communications systems. Maintains telecommunications equipment and installs, rearranges and removes equipment and associated wiring. Interprets service orders, circuit diagrams, and electrical schematics. Tests, locates, and repairs equipment problems associated with trouble calls, and performs routine maintenance. Verifies work order information and receipt of all necessary equipment and information.

Education Level/Experience Required: Associate's Degree in a related technical discipline, or the equivalent combination of education, technical training or work experience. Three to five years of related telecommunications experience.

Job Title: Help Desk Specialist

Job Duties Description: Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email and personnel requests for technical support. Documents, tracks and monitors the problem to ensure a timely resolution.

Education Level/Experience Required: May require an associate's degree in a related area and 0-2 years of experience in the field or in a related area or high school diploma with 5 years of experience. Has knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

Job Title: Information Services Consultant

Lead technical expert supporting FDA Business Owners and OIM organizations and other technical organizations. Works with FDA Business Owners to provide advice in the integration and test of applications into ICT21 environment, and supports migration of business applications from test and development environment to production environment. Familiar with data center technology, procedures, and processes including, data center hardware, software, tools, databases, testing, protocols and peripherals. Has skills and experience related to business processes, systems engineering, operations, and management of data centers.

Education Level/Experience Required: Master's Degree with 10 years' experience, Bachelor's degree with 15 years' experience. The Information Services Consultant should have experience in application development and test, and data center operations. This experience should have been in coordinating and managing the implementation of major applications from the development phase to the operational phase.

Job Title: Information Systems Training Specialist

Job Duties Description: Develops and conducts training and educational courses on the information systems within the data center. Oversees or develops training materials, including manuals and presentations. Maintains records of all training activities, employee progress, and training program effectiveness. The Information Systems Training Specialist should have experience in providing information services training courses and materials.

Education Level/Experience Required: Associates degree with 5 years of specialized experience. Bachelor's Degree with one year experience, or Master's Degree with no experience.

Job Title: Network Consultant

Job Duties Description: Develops, plans, and implements the overall strategic goals of an organization's network system. Evaluates and recommends changes to current and future network requirements to meet the organization's needs.

Education Level/Experience Required: Requires a bachelor's degree in a related area and at least 8 years of experience in the field. Familiar with a variety of the field concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a head of a unit/department.

Job Title: Network Security Engineer

Job Duties Description: Provides network security solutions for specific data center systems, including hardware, software, tools, networks, and facilities. Develops or modifies operating procedures and manuals to solve network security problems considering network circuits, hardware and protocols,

processing platforms hardware and software, and facility systems and cabling. Coordinates network security activities with vendor maintenance organizations. Supports integration and test network security activities as hardware or applications are migrated from the development to the operational environment. Ensures feedback on network security test results, problem resolution, and customer satisfaction or to support network security issues. Ensures proper escalation during network security outages or periods of degraded system performance, problem resolution, and customer satisfaction. The Network Engineer should have experience in managing, testing, operating, and maintaining network security systems.

Education Level/Experience Required: Associates Degree with two years of related experience. Equivalents: High School diploma with four years of specialized experience in related field, or Bachelor's Degree with one year experience, or Master's Degree with no experience.

Job Title: Network Security Engineer Senior

Job Duties Description: Provides network security solutions for all data center systems, including hardware, software, tools, and facilities. Develops or modifies operating procedures and manuals to solve complex network security problems considering network circuits, hardware and protocols, processing platforms hardware and software, and facility systems and cabling. Provides network security interface with Customers Business Owners, OIM organization, contractors, and vendor maintenance organizations. Provides analysis and support to ensure proper escalation during outages or periods of degraded network security performance or to support network security issues. Supports integration and test network security activities as hardware or applications are migrated from the development environment to the operational environment. Ensures feedback on network security test results, problem resolution, and customer satisfaction. Instructs, directs, and oversees the work of other network security personnel. Experience in managing, operating, and maintaining network security systems. This experience should have been in supervising network security projects, including the implementation, testing, operations, and maintenance of mainframe, distributed systems, and server-based platforms.

Education Level/Experience Required: Bachelor's Degree from an accredited college or university with five years of related experience. Equivalents: High School diploma with nine years of specialized experience in related field, or Associates Degree with seven years of experience, or Master's Degree with three years' experience, or Doctorate Degree with one year experience.

Job Title: Project Manager

Job Duties Description: Overall responsibility for company performance on specific programs or projects. Leads, manages, and coordinates all contributing disciplines and resources in the completion of projects or management of the program. Engage in: assigning tasks; establishing and maintaining task schedules; maintaining liaison between appropriate engineering personnel and the customer to ensure effective coordination of all projects or program efforts; preparing and adhering to project cost and staffing plans; preparing plans, proposals, and briefings. Also provide management of contract negotiations and company representation with customers and subcontractors as required.

Education Level/Experience Required: Bachelor's degree required. One year of relevant professional experience may be substituted for each year of college education required (4). Must have a minimum of eight (8) years business experience in the fields of computer systems, communications or systems integration related fields. A minimum of three (3) years Project Management experience is required. Ability to work with Government contracts personnel.

Job Title: Senior Communications Analyst

Job Duties Description: This position is similar to a senior telecommunications technician in that the Senior Communications Analyst must be familiar with all aspects of voice and data telecommunications services. This individual will interact with end users and determine the most appropriate way to resolve their telecommunications issues. Specific functions, include processing service requests and inquiries; negotiating service orders, assigning and tracking telephone numbers; verification of programming and cable facilities, building voice mail boxes/application; tracking and preparing billing media, and dispatching technicians. The Senior communications Analyst will also perform test, analysis, and record-correction functions; prepare cut sheets and floor plans; and provide end user training.

Education Level/Experience Required: Must be a high school graduate and have a minimum of eight (8) years' experience in installation, repair, and maintenance of electronic computer based systems with four (4) years' experience in the areas of voice and/or data transmission facilities. Must have direct work experience with various transmission media including two and four wire transmission, microwave, fiber optics, satellite, and other. Four (4) years of the required experience must be in the direct testing, evaluation, and quality assurance of voice or data networks.

Job Title: Senior Network/Communication Engineer

Job Duties Description: Utilizes intimate understanding of data communication technologies, trends and issues to analyze sophisticated enterprise-wide communications systems design. Provide technical leadership in evaluation, design and installation of state of the art data communication environments. Understands and incorporates all aspects of the organizations information flow into the communications systems infrastructure. Utilizes in depth knowledge to diagnose and correct sophisticated communications and network problems. Designs and implements network security solutions. Configures network for voice, video and data over the infrastructure, which includes IP, ATM and Frame. Installs convergence equipment with legacy communications and LAN/WAN equipment. Integrates voicemail and email systems and configures QoS (Quality of Service) for network optimization. Designs dial plan and implements the design in the converged network.

Education Level/Experience Required: Certification Requirements: Cisco (or vendor equivalent) CCNP (Cisco Certified Network Professional) or CCIE (Cisco Certified Internetwork Expert) and Cisco (or vendor equivalent) IP Telephony Certified. Educational and Experience Requirements: Bachelor's Degree and 5 to 7 years' experience. Educational/Experience Equivalency: High School Diploma with 10+ years' experience.

Job Title: Senior Project Engineer

Job Duties Description: Responsible for the completion of long-term IT engineering projects. Performs engineering design evaluations and works to complete projects within budget and scheduling restraints. Develops, implements, and monitors information systems policies and controls to ensure data accuracy, security, and regulatory compliance. Reviews reports of computer and peripheral equipment production, malfunction, and maintenance to determine and address problems.

Education Level/Experience Required: Requires a bachelor's degree and 6-8 years of experience in the field or in a related area, an associate's degree with 10 years and high school diploma with 12 years of experience. May require ongoing training in network/telecom seminars. Familiar with a variety of the field concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.

Job Title: Senior Telecommunications Tech 1

Job Duties Description: Monitors vendors' installation of equipment, and performing system testing and evaluation activities. Inspects and review hardware installation, wiring, power, grounding, system database validation, and other activities to ensure quality installation of services for the client. Performs adjunct installation, de-installation, and relocation activities including, but not limited to, site preparation and installation and/or removal of cabling and wiring systems, terminal equipment, automated data processing services, and associated hardware and software. Provides quality assurance of voice and data switching equipment. Installs and/or maintain LAN/WAN equipment or networks of LANs/WANs. Communicates effectively in writing and verbally with all levels of technical and management personnel, as required. Performs network testing, analysis, and optimization. Applies transmission engineering principles to existing networks to ensure receipt of quality voice and data telecommunications services.

Education Level/Experience Required: Must be a high school graduate and have a minimum of four (4) years' experience in installation, repair, and maintenance of electronic computer based systems and four (4) years' experience in the areas of voice and/or data transmission facilities. Must have direct work experience with various transmission media including two and four wire transmission, microwave, fiber

optics, satellite, and other. Two (2) years of the required experience must be in the direct testing, evaluation, and quality assurance of voice or data networks.

Job Title: Senior Telecommunications Tech 2

Job Duties Description: Provides in-depth analysis of trouble conditions and facilitates repair efforts. Works independently or coordinate a team of technicians as necessary. Monitor vendors' installation of equipment and perform/coordinate system testing and evaluation activities. Inspects and reviews hardware installation, wiring, power, grounding, system database validation, and other activities to ensure quality installation of services for the client. May perform adjunct installation, de-installation, and relocation activities including, but not limited to, site preparation and installation and/or removal of cabling and wiring systems, terminal equipment, automated data processing services, and associated hardware and software. May be assigned to tasks requiring quality assurance testing of voice and data switching equipment. May install and/or maintain LAN/WAN equipment or networks of LANs/WANs. Is expected to communicate effectively in writing and verbally with all levels of technical, engineering, and management personnel, as required. Coordinates the repair of large or complex troubles. Performs in the area of network testing, analysis, and optimization. Apply transmission-engineering principles to existing networks to ensure receipt of quality voice and data telecommunications services.

Education Level/Experience Required: Must be a high school graduate and have a minimum of eight (8) years' experience in installation, repair, and maintenance of electronic computer based systems with four (4) years' experience in the areas of voice and/or data transmission facilities. Must have direct work experience with various transmission media including two and four wire transmission, microwave, fiber optics, satellite, and other. Four (4) years of the required experience must be in the direct testing, evaluation, and quality assurance of voice or data networks.

Job Title: Service Visit Personnel

Job Duties Description: In response to a customer's request, will be assigned tasks that are not part of the basic service (go beyond the service delivery point) and dispatched to the customer's premises. Tasks include but are not limited to wire repair work not covered by a maintenance plan; customer-caused damage repairs to CPE or wire under a maintenance plan; specific troubles or uncoordinated immediate requests that are not part of a planned project or conversion; and end-user on-site digital subscriber line support. Is expected to communicate effectively in writing and verbally with all levels of technical, engineering, and management personnel, as required. Will be expected to work independently or coordinate a team as necessary. This labor category permits the contractor to recover costs in the event the contractor responds to a customer requested trouble call and no problems are found or when no one is available to allow entry or when a dispatch date and time are arranged but the customer isn't available to receive a delivery.

Education Level/Experience Required: Qualifications will vary depending on the nature of the customer's request/service visit. Must have the appropriate education, training, and direct work

Job Title: Special Applications Systems Engineer

Job Duties Description: Communicates during installation with TIER III and IV engineers and product designers as well as with customers to coordinate administration and troubleshooting of systems being installed. Responsible for test of all installed equipment and is capable of operating and understanding test devices such as frequency and data signal generators, oscilloscopes, transmission measuring equipment, volt-ohm meters. Document installation work activities and coordinate activities with customers.

Education Level/Experience Required: A Bachelor's degree in Math or Computer Science from an accredited college or university and a minimum of nine (9) years' experience in the design and development of complex ADP systems. Broad knowledge of database, data communications, and networking theory and concepts as applied to mainframe, minicomputer, and microcomputer platforms. Must be capable of conversing with technical and managerial personnel to determine applicable programs, agency plans, and other factors affecting systems design requirements.

Job Title: Subject Matter Specialist 1

Job Duties Description: Recognized at the industry level in a technical field or specialized engineering or technology area and is proficient in relevant engineering principles and practices. Applies experience, skills, and expert knowledge within an engineering discipline to complex assignments. Generates unique concepts as evidenced by synthesis of new products or processes. Creates or uses engineering/scientific tools to solve technical problems. Utilizes and develops tools, techniques, processes and/or facilities such as state-of-the-art simulation environments, laboratories, and test facilities. Provides leadership for engineering activities in a specialized engineering or technology subject area. Serves as a major contributor to technical planning process and for providing technical management and guidance.

Education Level/Experience Required: Requires ten (10) years in the field or related area. Requires Master's Degree, or its equivalent.

Job Title: Subject Matter Specialist 2

Job Duties Description: Recognized at the industry level in a technical field or specialized engineering or technology area and is proficient in relevant engineering principles and practices. Applies experience, skills, and expert knowledge within an engineering discipline to complex assignments. Generates unique concepts as evidenced by synthesis of new products or processes. Creates or uses engineering/scientific tools to solve technical problems. Utilizes and develops tools, techniques, processes and/or facilities such as state-of-the-art simulation environments, laboratories, and test facilities. Provides leadership for engineering activities in a specialized engineering or technology subject area. Serves as a major contributor to technical planning process and for providing technical management and guidance.

Subject Matter Specialist 2 services are provided on a minimum monthly hour basis.

Education Level/Experience Required: Requires ten (10) years in the field or related area. Requires Master's Degree, or its equivalent.

Job Title: Support Analyst V

Job Duties Description: Provides solutions for all data center systems, including hardware, software, tools, networks, and facilities. Develops or modifies operating procedures and manuals to solve complex problems considering network circuits, hardware and protocols, processing platforms hardware and software, and facility systems and cabling. Provides interface with Business Owners, OIM organization, contractors, and vendor maintenance organizations. Provides analysis and support to ensure proper escalation during outages or periods of degraded system performance. Supports integration and test activities as applications are migrated from the development environment to the operational environment. Ensures feedback on test results, problem resolution, and customer satisfaction. Instructs, directs, and oversees the work of other personnel.

Education Level/Experience Required: High School diploma with two years of specialized experience in related field.

Job Title: Systems Analyst

Job Duties Description: Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintains hardware and software performance tuning, analyzes workload and computer usage, maintains interfaces with outside systems, analyzes downtimes, and analyzes proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed. Defines the problem and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Interface with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions.

Education Level/Experience Required: Associates Degree with two years of related experience. Equivalents: High School diploma with four years of specialized experience in related field, or Bachelor's Degree with one year experience, or Master's Degree with no experience.

Job Title: Systems Consultant

Job Duties Description: Oversees the department responsible for supporting the sales representatives by providing technical knowledge to clients and potential clients. Evaluates the client's existing systems and needs to recommend products or services. Attends presentations or develops proposals, acting as the technical expert. Assigns project staff to installations/implementations and monitors deliverables to ensure client needs are met successfully and in a timely fashion. Gathers client feedback and suggests new products/services or makes recommendations for improvements to existing products/services.

Education Level/Experience Required: Requires a bachelor's degree and at least 12 years of experience in the field or in a related area an associate's degree with 15 years and high school diploma with 20 years of experience. Familiar with a variety of the field concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

Job Title: Systems Engineer

Job Duties Description: Performs engineer functions which include studies, analysis and implementation. Identify, evaluate and implement information technology to integrate organizations systems and interface with customers and suppliers; enable users to access and manipulate information across a wide variety of technology platforms. Evaluates functions from an enterprise and strategic perspective. Designs, implements and operates network management systems that support telecommunications operations. Works at the corporate level in the development of strategic and enterprise plans.

Education Level/Experience Required: A bachelor's degree from an accredited college or university in engineering, computer science, or information systems. Must have at least seven years of experience in design, development, optimization, or implementation of software, hardware, and business systems. Must have experience in designing, implementing, or operating network management systems that support telecommunications operations. The breadth of experience must include information technology assessment and optimization, and business process analyses that cross-organizational boundaries. Must be current in information technology and information structures to support organizational goals. Must have experience working at the corporate level in the development of strategic and enterprise plans.

Job Title: Systems Engineer Senior

Job Duties Description: Performs a variety of systems engineering tasks and activities independently, which are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment.

Education Level/Experience Required: Bachelor's Degree from an accredited college or university with 10 years of related experience. Equivalents: High School diploma with 15 years of specialized experience in related field, or Associates Degree with 12 years of experience, or Master's Degree with three years' experience, or Doctorate Degree with one year experience.

Job Title: Technical Consultant

Job Duties Description: In response to customer request, will be assigned tasks that are not part of the basic service (which go beyond the service delivery point) and dispatched to the customer's premises. Tasks include, but are not limited to, wire repair work not covered by a maintenance plan; repairs of customer-caused damage to CPE or wire under a maintenance plan; specific troubles or uncoordinated immediate requests that are not part of a planned project or conversion; and end-user on-site digital subscriber line support. Is expected to communicate effectively in writing and verbally with all levels of technical, engineering, and management personnel, as required. Will be expected to work independently

or coordinate a team as necessary. This labor category permits the contractor to recover costs in the event the contractor responds to a customer requested trouble call and no problems are found or when no one is available to allow entry or when a dispatch date and time are arranged but the customer isn't available to receive a delivery.

Education Level/Experience Required: Bachelor's degree in engineering or telecommunications is preferable, but not necessary. At the minimum, must be a high school graduate with a minimum of 4 years' experience in installation, repair and maintenance of electronic computer based systems and 4 years' experience in the areas of voice and/or data transmission facilities. Experience as a Central Office Technician is helpful. Must have direct work experience with various transmission media including two- and four-wire transmission, microwave, fiber optics, satellite, etc. Experience in the area of direct testing, evaluation, and quality assurance of voice/data networks is a plus.

Job Title: Test Engineer

Job Duties Description: Subject Matter Expert providing testing expertise to support user requirements of complex to highly complex software/hardware applications. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design, and test tools selection. Responsible for ensuring that the test design and documentation support all applicable clients, agency, or industry standards, time lines, and budgets. Responsible for ensuring that testing conclusions and recommendations are fully supported by test results and project managers are fully informed of testing status and application deviations from documented user requirements.

Education Level/Experience Required: Bachelor's Degree from an accredited college or university with five years of related experience. Equivalents: High School diploma with nine years of specialized experience in related field, or Associates Degree with seven years of experience, or Master's Degree with three years' experience, or Doctorate Degree with one year experience.

Job Title: Technical Writer

Job Duties Description: Reviews and edits written and graphic technical specifications and materials, including system configuration, documentation, studies, reports and other presentation graphics. Ensures compliance with style and format standards, correct usage of English, and overall structure and organization of material. The Technical Writer should have experience developing, editing, and producing technical and graphic documentation for IT systems. This experience should include producing documentation under Government contracts.

Education Level/Experience Required: Associates degree with 5 years of specialized experience. Bachelor's Degree with one year experience, or Master's Degree with no experience.

Job Title: Voice Video & Data Engineer (VV&D)

Job Duties Description: Design, develop, and oversee implementation of Voice, Video and Data (VV&D) Network Transmission and conform to applicable Quality of Service and reliability requirements. Design networks for transmission of scientific data. Perform Implementation and Integration services, and Perform Testing and Validation services. Provide Configuration Management support and create backups to all system configuration files on various medias, and ensure all configuration documentation is managed and updated as needed.

Education Level/Experience Required: Must have a two-year associate degree and a CCVP or CCDP certifications.

GSA Pricing SIN 132 51 and SIN 132 56

SIN	Service Proposed	Unit of Issue	On-Site GSA Price w/IFF	Off-Site GSA Prices w/IFF
132 51; 132 56	Applications Project Manager	hourly	\$115.82	\$129.18
132 51; 132 56	Applications Project Manager	hourly	\$131.56	\$146.73
132 51; 132 56	Business Continuity Planner	hourly	\$125.28	\$139.72
132 51; 132 56	Cable Tech Junior	hourly	\$54.25	\$62.31
132 51; 132 56	Cable Tech Senior	hourly	\$74.46	\$85.54
132 51; 132 56	Help Desk Specialist	hourly	\$69.14	\$79.42
132 51; 132 56	Information Services Consultant	hourly	\$175.21	\$201.36
132 51; 132 56	Information Systems Training Specialist	hourly	\$113.04	\$129.90
132 51; 132 56	Installation Tech	hourly	\$93.91	\$104.74
132 51; 132 56	Network Consultant	hourly	\$107.43	\$123.41
132 51; 132 56	Network Security Engineer	hourly	\$105.39	\$121.11
132 51; 132 56	Project Manager	hourly	\$142.75	\$159.21
132 51; 132 56	Senior Communications Analyst	hourly	\$88.52	\$98.72
132 51; 132 56	Senior Network Security Engineer	hourly	\$132.76	\$152.56
132 51; 132 56	Senior Project Engineer	hourly	\$120.20	\$138.09
132 51; 132 56	Senior Telecommunications Tech 1	hourly	\$83.09	\$92.67
132 51; 132 56	Senior Telecommunications Tech 2	hourly	\$125.19	\$139.62
132 51; 132 56	Service Visit Personnel	hourly	\$96.38	\$107.50
132 51; 132 56	Special Applications Systems Engineer	hourly	\$111.89	\$124.80
132 51; 132 56	Sr. Network/Comm. Engineer	hourly	\$129.43	\$144.35
132 51; 132 56	Subject Matter Specialist 1	hourly	\$169.50	\$189.05
132 51; 132 56	Subject Matter Specialist 2	hourly	\$153.99	\$171.75
132 51; 132 56	Support Analyst	hourly	\$65.17	\$74.89
132 51; 132 56	Systems Analyst	hourly	\$86.79	\$99.74
132 51; 132 56	Systems Consultant	hourly	\$158.02	\$181.53
132 51; 132 56	Systems Engineer	hourly	\$85.31	\$95.14
132 51; 132 56	Systems Engineer Sr.	hourly	\$180.50	\$207.43
132 51; 132 56	Technical Consultant On site	hourly	\$92.76	\$103.46
132 51; 132 56	Technical Writer	hourly	\$84.97	\$97.64
132 51; 132 56	Test Engineer	hourly	\$100.23	\$115.19
132 51; 132 56	VV&D Engineer	hourly	\$84.90	\$94.69